

Waltham Parish Council

EST. 1894

Minutes of the Annual Parish Council Meeting held on the 25th of May 2021 at Waltham Village Hall

In line with the Transparency Code all documents relating to the meeting are published in an Agenda Pack on the Parish Council Website at <https://walthampc.org.uk>

Present: Parish Councillors: John Barry (Chair), Jane Robinson, Sue Browne, and
Parish Clerk: Tony McCord.

There were no members of the public present. Cllr Ben Grillet was absent.

Being quorate the meeting commenced at: 19.30. The Chairman gave a warm welcome to attendees.

21/22.012. Election of Chairman:

Cllr Barry confirmed that he was willing to stand for a further year. Cllr Robinson proposed and Cllr Browne seconded a motion to appoint. Cllr Barry was unanimously elected and duly signed a Declaration of Acceptance of Office before the Proper Officer who added his confirmatory signature.

21/22.013. Appointment of Vice Chairperson:

Cllr Robinson confirmed that she was willing to serve for a further year, Proposed by the Chairman, seconded by Cllr Browne, and duly appointed.

21/22.014. To receive and approve apologies for absence:

Apologies for absence due to illness were received from Cllr Lawrence and approved. Members wished her a speedy recovery. Kent County Cllr Mike Sole, and Canterbury City Cllr Robert Thomas also gave their apologies.

21/22.015. To receive declarations of any Disclosable Pecuniary interests or Other significant Interest:

There were no Declarations of Interest.

21/22.016. To approve the minutes of the meeting held on 13th of April 2021:

The minutes were formally approved and signed by the Chairman.

21/22.017. Matters arising from previous minutes not covered by the agenda:

Cllr Robinson gave a brief update on Notice Boards, indicating a potential to have them made locally at less cost.

21/22.018. Public Session:

There were no questions or comments from members of the public.

21/22.019. Reports from County and City Councillors:

- **County Cllr Mike Sole** had contributed the first of his intended monthly reports which will be published on the website. **Action: Clerk.**

21/22.020. Planning Applications:

- a) **CA/21/00710. Application for Listed Building consent, Sarness Farm.** Members discussed this application in detail. The unanimous view was that the Barn was in a serious state of disrepair. It has unusual architectural and structural significance and as a Listed Building it is of great historical interest to the heritage of the Parish and thus needs preserving. It was unanimously **Resolved** to support the application and to make those views known to Ward Councillors with a request for their support.
- b) **CA/21/01085. Single Storey side and rear extension. 2 Waddenhall Cottages.** Having previously examined this application on the Planning Portal Members unanimously **Resolved** to support the application.
- c) **CA/21/01225. Erection of summer house and garden shed. 30 Richdore Road.** Having previously examined this application on the Planning Portal Members unanimously **Resolved** to support the application.
- d) **CA/21/01268. Change of door to window to front and rear elevation and other works.** This application had been previously circulated and Members kindly agreed to consider it as an additional agenda item. It was unanimously **Resolved** to support the application.

Action: The Clerk will ensure that responses to all four applications are communicated to CCC.

21/22.021. To discuss Councillor Responsibilities:

There being only three Members present it was unanimously Resolved to defer this item to the July meeting.

Action: Clerk.

Business having been completed the meeting was closed at 8.10pm

21/22.022. Date and time of next meeting: Tuesday the 1st of June 2021 commencing at 7.30pm in Waltham Village Hall

Chairman's Signature:

1st of June 2021